



3CX Phone System Manual

Using the Web Client

Used for managing calls, video conferences, voicemail, etc.

1. Got to <https://thewhitenergroup.3cx.us/webclient>
2. Enter your extension number for login
3. Enter webclient password.

Default: *Telanative!*

Using the Mobile Device App:

1. Using your mobile devices App Store search for 3CX and Install.
 2. When your account was setup you received a welcome e-mail. (Find a Nerd for getting this resent).
 3. Open your e-mail and open the attachment in the e-mail. Use the 3CX app to open the attachment.
 4. Your 3CX app should now be configured on your mobile device.
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Configuring your Voicemail Greeting, etc:

From 3CX Mobile App

1. Bring up the Phone Dialer.
2. Dial 999
3. Enter your PIN followed by #. **Default:** 1352
4. Follow prompts to configure your voicemail. (*Dial 8 to change the greeting*)